

# Northern Sport Centre Request for Qualification process Addendum #4

Date: July 26, 2005

## Changes and/or Amendments to RFQ Documents

### *RFQ Document Change*

#### Section 7.4.2 Submission Requirements

##### Original Wording:

Each Submission **should**:

- be addressed to the Contact Person;
- be loose-leaf or in 3-ring binder(s) on double sided 8.5" x 11" paper and every page should be numbered;
- be in text of 1.5 X spaced and not smaller than 11 point typeface where practical;
- include one original, two (2) hard copies, and 7 CD's (in a printable file format) of the entire Submission;
- include the name of the Respondent and a return address on the exterior of the sealed container; and
- be clearly marked "Northern Sport Centre Qualification Submission" on the exterior of the container.

Each Submission **must**:

- be in English;
- be enclosed in one sealed container;
- be received (by hand or courier) at the Submission Location by the Submission Time;
- include a properly executed Submission Cover Letter (Schedule A); and
- include the completed Submission Contact Details Form (Schedule B), if not previously delivered to the Contact Person.

The NSCL may reject an incomplete Submission at its sole and absolute discretion.

Each Submission may include additional materials and brochures however, NSCL is not obliged to, and may not, consider such information.

##### Revised Wording:

Each Submission **should**:

- be addressed to the Contact Person;

- be loose-leaf or in 3-ring binder(s) on double sided 8.5" x 11" paper and every page should be numbered;
- be in text of 1.5 X spaced and not smaller than 11 point typeface where practical;
- include one original, two (2) hard copies, and 7 CD's (in a printable file format) of the entire Submission;
- include the name of the Respondent and a return address on the exterior of the sealed container; and

Each Submission **must**:

- be in English;
- **be clearly identifiable with the Project Name (i.e. Northern Sport Centre) and description of content (i.e. Qualification Submission);**
- be enclosed in one sealed container;
- be received (by hand or courier) at the Submission Location by the Submission Time;
- include a properly executed Submission Cover Letter (Schedule A); and
- include the completed Submission Contact Details Form (Schedule B), if not previously delivered to the Contact Person.

The NSCL may reject an incomplete Submission at its sole and absolute discretion.

Each Submission may include additional materials and brochures however, NSCL is not obliged to, and may not, consider such information.

### **Section 8.3.1 Proponent Organization and Structure**

#### **Original Wording:**

Submissions must demonstrate an effective Respondent organization. Key areas that will be evaluated include:

- involvement of local companies in the team;
- inclusion of a Sports Architect in the team;
- inclusion of an operator with the abilities and sensitivities to operate such a facility
- roles of Proponent members;
- organization structure;
- management (including the transition strategy through project phases);
- lines of responsibility and reporting relationships; and
- completeness of all skill sets required.

The Respondent team should also include a Sports Architect and an operator with the abilities and sensitivities to operate such a facility.

**Revised Wording:**

Submissions must demonstrate an effective Respondent organization. Key areas that will be evaluated include:

- involvement of local companies in the team;
- inclusion of a Sports Architect in the team;
- **inclusion of an operator with the abilities to operate such a facility**
- roles of Proponent members;
- organization structure;
- management (including the transition strategy through project phases);
- lines of responsibility and reporting relationships; and
- completeness of all skill sets required.

**The Respondent team should also include a Sports Architect and an operator with the abilities to operate such a facility.**

**Section 9.2 Who Are Restricted Parties****Original Wording:**

At this RFQ Stage, the Province has identified the following Persons as Restricted Parties because of their direct, and recent or current, involvement in the RFQ Selection Process or the planning or implementation of the Project:

- JR Huggett Co
- Partnerships BC
- University of Northern British Columbia
- City of Prince George
- Initiatives Prince George
- Spirit of British Columbia, Prince George Committee
- Steadman and Associates
- Clark Wilson LLP
- PacificSport Group.

This is not an exhaustive list of Restricted Parties. Additional Persons may be added to the list at any stage of the Selection Process. Neither the NSCL nor Partnerships BC, nor any of its employees, advisors and representatives, is liable to any Respondent for any claims, whether for costs of preparation of the Submission, loss of anticipated profit, loss of opportunity, or any other matter whatsoever, for any use or reliance on this list, or use or inclusion of Restricted Parties in any submission for the Selection Process.

**Revised Wording:**

At this RFQ Stage, the Province has identified the following Persons as Restricted Parties because of their direct, and recent or current, involvement in the RFQ Selection Process or the planning or implementation of the Project:

- JR Huggett Co
- Partnerships BC
- University of Northern British Columbia
- City of Prince George
- Initiatives Prince George
- Spirit of British Columbia, Prince George Committee
- Steadman and Associates
- Clark Wilson LLP
- **Boughton Law Corporation**
- **Swadden, Virgin, and Young**
- PacificSport Group.

This is not an exhaustive list of Restricted Parties. Additional Persons may be added to the list at any stage of the Selection Process. Neither the NSCL nor Partnerships BC, nor any of its employees, advisors and representatives, is liable to any Respondent for any claims, whether for costs of preparation of the Submission, loss of anticipated profit, loss of opportunity, or any other matter whatsoever, for any use or reliance on this list, or use or inclusion of Restricted Parties in any submission for the Selection Process.